



**Oil India Limited**  
**(A Govt. of India Enterprise)**  
**P.O. Duliajan – 786602, Assam**

Telephone No. (91-374) 2808793

Fax No: (91-374) 2800533

Email: [materials@oilindia.in](mailto:materials@oilindia.in); [erp\\_mm@oilindia.in](mailto:erp_mm@oilindia.in)

Tender No. : **SDG8855P16/06 OF 12.10.2015**

Bidding Type : **SINGLE STAGE COMPOSITE BID SYSTEM**

Bid Closing on : 16.12.2015 at 11:00 hrs (IST)

Bid Opening on : 16.12.2015 at 14:00 hrs (IST)

Tender Fee : INR 4,500.00 OR USD 100.00

Bid Security Amount : INR 43,100.00 OR USD 665.00

Performance Guarantee : Applicable

OIL INDIA LIMITED invites Global Tenders for items detailed below:

Item No.	MATERIAL DESCRIPTION	QT Y.	UO M
10	<b><u>1.3/8 INCH SPLIT SHOT CUTTER AND ACCESSORIES</u></b> ASSY 1. 3/8" Split Shot 24IN 600Seg RDX, Temp Rating=325 degF (min) ,Pressure rating= 10000 psi.	15	Nos .
20	DETONATOR Assy for 1.3/8" & 2" Explosive Bolt / SPLIT Shot. Temp rating = 325 deg min.	18	Nos .
30	DEC TOP SUB ASSY.1-3/8" S/S , Hardware for 1.3/8" split shot.	4	Nos .
40	O-RING VITON-90 DURO PC-#209 , Hardware for 1.3/8" split shot. Temp rating= 325 Deg (min).	40	Nos .
50	SOCKET HEAD SCREW # 10-32X3/16 BRASS , Hardware for 1.3/8" split shot.	40	Nos .
60	TEAR DROP 1 3/8" DOUBLE SEALED , Hardware for 1.3/8" split shot.	2	Nos .

70	BOOT- 1/16 HOLE - CABLE HEAD , Hardware for 1.3/8" split shot . Temp rating= 325 Deg (min).	16	Nos
80	CCL COMPLETE 1. 3/8" GO type, Hardware for 1.3/8" split shot.	3	Nos
90	CCL Assembly complete. Size: 1. 11/16 Inch in AES for 2 Inch Split Shot. Hardware for 2 Inch Split shot. It should be compitable with 1. 7/16 Inch OD 'GO' type Cable head.	6	Nos
100	SINKER BAR LEAD 1 3/8" X 5 FT (30LB) , Hardware for 1.3/8" split shot.	5	Nos

**(A) General Notes for e-tender :**

1. The tender will be governed by "General Terms & Conditions" for e-Procurement as per Booklet No.MM/GLOBAL/E-01/2005 for E-procurement(ICB Tenders) including Amendment and Addendum.
2. The general details of tender can be viewed by opening the RFx [Tender] under RFx and Auctions. The details of items tendered can be found in the Item Data and details uploaded under Technical RFx.
3. Bid must be submitted electronically only through OIL's e-procurement portal. Bid submitted in any other form will be rejected.
4. Please note that all tender forms and supporting documents are to be submitted through OIL's e-Procurement site only except following documents which are to be submitted manually in sealed envelope super scribed with tender no. and due date to The **Head Materials, Materials Department, Oil India Limited, Duliajan- 786602, Assam on or before 13:00 hrs (IST)** on the Bid Closing Date mentioned in the Tender.

- a) Original Bid Security along with duplicate copies of Bid Security.
- b) Details Catalogue and any other document which have been specified to be submitted in original.

All documents submitted in physical form should be signed on all pages by the authorized signatory of the bidder and to be submitted in triplicate.

5. Bidders must ensure that their bid is uploaded in the system before the tender closing date and time. Also, they must ensure that above documents which are to be submitted in a sealed envelope are also submitted at the above mentioned address before the bid closing date and time failing which the offer shall be rejected.
6. Bidders are requested to examine all instructions, forms, terms and specifications in the bid. Failure to furnish all information required as per the

bid or submission of offers not substantially responsive to the bid in every respect will be at the bidders risk and may result in the rejection of its offer without seeking any clarifications.

7. All the Bids must be Digitally Signed using "Class 3" digital certificate (*e-commerce application*) with organisation name as per Indian IT Act obtained from the licensed Certifying Authorities operating under the Root Certifying Authority of India (RCAI), Controller of Certifying Authorities (CCA) of India.
8. Please do refer the User Manual provided on the portal on the procedure How to create Response for submitting offer.

**(B) GENERAL NOTES FOR BIDDER'S FOR 1.3/8 INCH SPLIT SHOT CUTTER AND ITS ACCESSORIES:**

- 1] The NIT mentioned split shot Cutters will be run through 2.7/8" Tubing (7 to 8 ppf) having I.D= 2.441".
- 2] All the accessories for 1.3/8" Split shot assy. must be complete in all respect for operation.
- 3] i) Any accessories mentioned in the NIT, if NOT REQUIRED may please be mentioned by the Bidder.  
ii) Any additional accessories other than those NOT MENTIONED in the NIT for 'Split shot Cutter operation' may please be mentioned and quoted by the bidder.
- 4] Top part of 1.3/8" Split shot assy. must be compatible with 1.7/16" OD "GO" type Cable heads with 5/16" OD and 7/32" OD mono conductor cables.
- 5] All the accessories for 1.3/8" Split shot assy. must be complete in all respect for operation.
- 6] The Bidder must ensure and confirm that the offered Explosives items by the supplier will perform as per the technical specifications provided by them.
- 7] The date of manufacture of Explosives should not be earlier than 01(one) year either from the date of shipment by the supplier or the date of handing over the consignment to OIL's freight forwarder, whichever is applicable.
- 8] The offers must meet all the technical specification mentioned against each item in the tender or else bids will be rejected.
- 9] Full Technical literature and complete assembly drawings with detail Operational Procedures and API data sheet (for item no:10 & 20 only) are required to be submitted along with the quotation.
- 10] **All the items must be procured from the same source for the reasons of compatibility.**
- 11] All the items are required to be AIR FREIGHTED for operational reasons. So, bidders to quote accordingly. Item Nos.10 & 20 are Explosive items under specialized items of Sr. No. 97(a) and falls under negative list of import. Hence, necessary Permit/License from the competent authority is required to be obtained for Air Freight/Importing. IATA classification and UN No. are required to be mentioned in the Bid ( as per Annexure II). The Bidder must quote the Explosive items suitable for AIR FREIGHTING to Kolkata, India.
- 12] MSDS (Material Safety Data Sheet) for Explosive items (No: 10 and 20) are required to be submitted with the offer by Bidders.

**13) In the event of order, bidder to provide Certificate of Authorization in respect of the explosives proposed for import issued by the Competent Authority of the Originating Country. Bidder to confirm the same in their bid.**

**(C) SPECIAL NOTES :**

1. The items shall be brand new, unused & of prime quality. Bidder shall warrant (in the event of an order) that the product supplied will be free from all defects & fault in material, workmanship & manufacture and shall be in full conformity with ordered specifications. This clause shall be valid for 18 months from date of despatch/shipment or 12 months from date of receipt of the item at site which ever is earlier. In case of breakdown during the warranty period, a competent service engineer of the supplier shall make as many visits as shall be necessary to rectify the system. Bidders must confirm the same while quoting.
2. The minimum FOB/FCA charges in case of partial order for reduced quantity/ items shall have to be indicated by the bidder. In case this is not indicated specifically, the charges quoted would be prorata calculated and the same will be binding on the bidder.
3. Validity of the offers should be 120 days from the date of bid opening. Bids with lesser validity shall be summarily rejected.
4. The items covered by this tender shall be used by Oil India Limited in the PEL/ML areas which are issued/renewed after 01/04/99 and hence Nil Customs Duty during import will be applicable. Indigenous bidder shall be eligible for Deemed Export Benefit against this purchase. Details of Deemed Export are furnished vide Addendum to MM/GLOBAL/01/2005 enclosed. However no Recommendary letters will be issued to Indian Bidders.
5. Commercial Check-List vide **Annexure- B** shall be filled-up and submitted along with the offer.
6. To ascertain the substantial responsiveness of the bid OIL reserves the right to ask the bidder for clarification in respect of clauses covered under BRC also and such clarifications fulfilling the BRC clauses in to must be received on or before the deadline given by the company, failing which the offer will be summarily rejected.
7. Other terms and conditions of the tender shall be as per "General Terms & Conditions" for e- Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders). However, if any of the Clauses of the Bid Rejection Criteria (BRC) / Bid Evaluation Criteria (BEC) mentioned here contradict the Clauses in the "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders) of the tender and/or elsewhere, those mentioned in this BEC / BRC shall prevail.

**BID REJECTION CRITERIA (BRC)/BID EVALUATION CRITERIA (BEC)**

**(I) BID REJECTION CRITERIA (BRC)**

**A. BID REJECTION CRITERIA (TECHNICAL):**

The bids shall broadly conform to the specifications and terms and conditions given in this tender document. Bids shall be rejected in case the items offered do not conform to required parameters stipulated in the technical specifications and to the respective international/national standards wherever stipulated. Notwithstanding the general conformity of the bids to the stipulated specifications and terms and conditions, the following requirements will have to be particularly met by the Bidders without which the bids will be considered as non-responsive and rejected.

1. The Bid along with all technical documents must be in English language only.
2. Full technical literatures/documents of the offered item(s) must be submitted along with the bid. IATA classification and UN Number of the explosive items must be mentioned (WHEREVER APPLICABLE).
3. The Item(s) shall be manufactured and tested as per relevant API norms as specified in the tender document (WHEREVER APPLICABLE). Bidder must confirm the same.

**4. EXPERIENCE:**

**A. Experience As Manufacturer:**

In case the bidder is the manufacturer of the offered item(s), then

- i. The bidders must have an experience of minimum 5 (Five) years in manufacturing logging tools & equipment. For this purpose, the period reckoned shall be from the bid closing date. Documentary evidence for the same must be submitted along with the bid.
- ii. The bidders should have supplied the quoted items to at least 2 (two) E & P companies / Logging service providers in the last 5 (five) years as on the bid closing date. Documentary evidence in respect of the same must be submitted in the form of copies of relevant purchase orders along with copies of any of the documents in respect of execution of each of those purchase orders, such as -
  - I. Satisfactory Inspection Report, (OR)
  - II. Satisfactory supply completion / installation report, (OR)
  - III. Bill of Lading, Invoice etc. (OR)

- IV. Consignee receipted delivery challans (OR)
- V. Central Excise Gate Pass/Tax Invoice issued under relevant rules of Central Excise/VAT, (OR)
- VI. Commercial Invoice/ Payment Invoice, (OR)
- VII. Any other documentary evidence that can substantiate the satisfactory execution of each of the purchase orders cited by the bidder.

iii. **Exemption:** If the bidder had supplied these items to Oil India Limited (OIL) during the last 5(five) years as on the bid closing date, then the bidder need not submit documents as per clause 4 A (i) and 4 A (ii) mentioned above. However the bidder must submit the details of Purchase Order (P.O.) of OIL along with the bid.

## B. Experience As Supplier:

In case the bidder is only a selling agent / distributor / dealer / supply house of the quoted items, then the bidder must comply to the following clauses:

i. **Authorization Certificate** to quote for the items & services if applicable (installation/commissioning/training etc.) and Warranty backup letter from the original manufacturer on manufacturer's letter-head, must be submitted along with the bid. This certificate should be valid at the time of bidding and also should remain valid **for at least 180 days from the date of bidding.**

ii. The bidder must submit documentary evidence in respect of the sub clauses 4.A. (i) & (ii) mentioned above from the original manufacturer along with the techno-commercial bid.

iii. **Exemption:** If the bidder had supplied the quoted items to OIL during the last 5(five) years as on the bid closing date then the bidder need not submit documents as per clause 4.A (i) and 4 A (ii). However, the bidder must submit the details of the Purchase Orders (P.O.) of OIL along with the bid.

## 5. Past Performance

If the past performance of the bidder, in terms of quality of items supplied, after-sales service and supply of spares is found to be unsatisfactory by OIL and the same had been already communicated to the bidder, the offer will be rejected.

- 6. All items offered must be **brand new, unused and recent manufactured only.** Firm commitment in this regard must be submitted by the bidder in the bid.
- 7. Bids with qualifying conditions like **"the product is under development and would be supplied by the time ..... etc.,"** will be summarily rejected.

8. The bidders must offer at least 1 (one) year **warranty from the date of completion of successful field commissioning** for the entire equipment supplied. Any item / sub-item failed during the warranty period shall be replaced / repaired within **3** (three) months from notification at no extra cost to OIL and warranty for such items shall be extended on pro-rata basis. Firm commitment in this regard must be submitted by the bidder in the bid.

**B. COMMERCIAL:**

1. Bids are invited under **Single Stage Composite Bid System**. Bidders shall quote accordingly under Single Stage Composite Bid System.
- 2.0 **Bid security of US \$ 665.00 or Rs. 43,100.00** shall be furnished as a part of the TECHNICAL BID (refer Clause Nos.9.0 & 12.0 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders)). A bid shall be rejected straightway if Original Bid Security is not received within the stipulated date & time mentioned in the Tender and/or if the Bid Security validity is shorter than the validity indicated in Tender and/or if the Bid Security amount is lesser than the amount indicated in the Tender.
- 2.1 For exemption for submission of Bid Security, please refer Clause No. 9.8 (Section A) of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005 for E-procurement (ICB Tenders).
- 2.2 The Bank Guarantee towards Bid Security shall be valid upto **15.10.2016**
3. Validity of the bid shall be minimum 120 days from the date of Bid Closing Date. Bids with lesser validity will be straightway rejected.
4. Bidders must confirm that Goods, materials or plant(s) to be supplied shall be new of recent make and of the best quality and workmanship and shall be guaranteed for a period of 18 months from the date of shipment/dispatch or twelve(12) months from the date of receipt of the items at site, whichever is earlier against any defects arising from faulty materials, workmanship or design. Defective goods/materials or parts rejected by OIL shall be replaced immediately by the supplier at the supplier's expenses at no extra cost to OIL.
5. Successful bidder will be required to furnish a Performance Bank Guarantee @10% of the order value. The Performance Bank Guarantee must be valid for one year from the date of receipt/acceptance of goods or 18 months from the date of shipment/dispatch whichever is earlier. Bidder must confirm the same in their Technical Bid. Offers not complying with this clause will be rejected.
6. Bidders are required to submit the summary of the prices in their price bids

as per bid format (Summary ), given below.:

**I) Price Bid Format ( SUMMARY ) for Foreign Bidders :**

- (A) Total Material Value for 10 items:
- (B) Packing & FOB Charges :
- (C) Total FOB Port of Shipment value, ( A + B ) above :
- (D) Overseas Freight Charges upto Kolkata, India :
- (E) Insurance Charges :
- (F) Total CIF Kolkata value, ( C + D + E ) :
- (G) Total CIF Kolkata Value in words :
- (H) Gross Weight :
- (I) Gross Volume :

**II) Price Bid Format (SUMMARY) for Indigenous Bidders:**

- (A) Total Material Value for 10 items:
- (B) Packing and Forwarding Charges
- (C) Total Ex-works value, ( A + B ) above
- (D) Excise Duty with Education Cess, (Please indicate applicable rate of Duty)
- (E) Sales Tax, (Please indicate applicable rate of Tax)
- (F) Total FOR Despatching station price, ( C + D + E ) above
- (G) Road Transportation charges to Duliajan
- (H) Insurance Charges
- (I) Assam Entry Tax
- (J) Total FOR Duliajan value, ( F + G + H + I ) above
- (K) Total FOR Duliajan value in words :
- (L) Gross Weight :
- (M) Gross Volume :

- 7. The prices offered will have to be firm through delivery and not subject to variation on any account. A bid submitted with an adjustable price will be treated as non-responsive and rejected.
- 8. Bids received after the bid closing date and time will be rejected. Similarly, modifications to bids received after the bid closing date & time will not be considered.
- 9. Bids containing incorrect statement will be rejected.

**(II) BID EVALUATION CRITERIA (BEC) :**

Bids conforming to the specifications, terms and conditions stipulated in the tender and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria mentioned in Section D of "General Terms & Conditions" for e-Procurement as per Booklet No. MM/GLOBAL/E-01/2005.

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**(A) COMMERCIAL CHECK-LIST**

<b>Sl. No.</b>	<b>PARAMETERS/REQUIREMENTS</b>	<b>BIDDER RESPONSE</b>	<b>REMARKS IF ANY</b>
1.	Whether Original Signed quotation submitted?	YES/NO	
2.	Whether quoted as manufacturer?	YES/NO	
3.	Whether quoted as authorized dealer? [To Specify]	YES/NO	
4.	If quoted as authorized dealer,		
5.	(a)Whether submitted valid and proper authorization letter from manufacturer IN ORIGINAL confirming that bidder is their authorized dealer for the product offered?	YES/NO	
6.	(b)Whether manufacturer's back-up Warranty/Guarantee certificate submitted?	YES/NO	
7.	Whether ORIGINAL Bid Bond (not copy of Bid Bond) enclosed with the offer? If YES, provide details	YES/NO	
	(a) Amount :		
	(b) Name of issuing Bank :		
	(c) Validity of Bid Bond :		
8.	Whether offered firm prices?	YES/NO	
9.	Whether quoted offer validity of 120 days from the date of closing of tender?	YES/NO	
10.	Whether quoted a firm delivery period?	YES/NO	
11.	Whether quoted as per NIT (without any deviations)?	YES/NO	
12.	Whether any deviation is there in the offer?	YES/NO	
13.	Whether deviation separately highlighted?	YES/NO	
14.	Whether agreed to the NIT Warranty clause?	YES/NO	
15.	Whether Price Bid submitted as per Price Schedule?	YES/NO	
16.	Whether indicated the country of origin for the items quoted?	YES/NO	
17.	Whether all the items of tender quoted?	YES/NO	
18.	Whether technical literature/catalogue/drawings enclosed?	YES/NO	
19.	For Foreign Bidders - Whether offered FOB/FCA port of dispatch including sea/air worthy packing & forwarding?	YES/NO	
20.	For Foreign Bidders - Whether port of shipment indicated? [To specify]	YES/NO	
21.	For Foreign Bidders only - Whether indicated ocean freight up to C&F Kolkata port (Excluding marine insurance)?	YES/NO	
22.	Whether Indian Agent applicable?	YES/NO	

	If YES, whether following details of Indian Agent provided?	
	(a) Name & address of the agent in India – To indicate	
	(b) Amount of agency commission – To indicate	
	(c) Whether agency commission included in quoted material value?	YES/NO
23.	Whether weight & volume of items offered indicated?	YES/NO
24.	Whether confirmed to submit PBG as asked for in NIT?	YES/NO
25.	Whether agreed to submit PBG within 30 days of placement of order?	YES/NO
26.	For Indian bidders – Whether place of dispatch indicated in the offer? [To specify]	YES/NO
27.	For Indian bidders – Whether road transportation charges up to Duliagan quoted?	YES/NO
28.	For Indian Bidders only - Whether offered Ex-works price including packing/forwarding charges?	YES/NO
29.	Whether quoted prices are exclusive of Excise duty?	YES/NO
30.	For Indian bidders only – whether import content indicated in the offer?	YES/NO
31.	For Indian Bidders only - whether all Taxes have been indicated categorically?	YES/NO
32.	Whether all BRC/BEC clauses accepted?	YES/NO

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